

THIRTY-FIFTH JUDICIAL DISTRICT EXPENSE FUND**Colfax, Louisiana****FINANCIAL STATEMENTS AND AUDITORS' REPORT****For The Year Ended December 31, 2011**

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date

JUL 25 2012

THIRTY-FIFTH JUDICIAL DISTRICT EXPENSE FUND
Colfax, Louisiana

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INDEPENDENT AUDITORS' REPORT

Honorable Danny Willet, Louisiana State District Judge
Thirty-Fifth Judicial District Court-Expense Fund
200 Main Street, Suite 202
Colfax, Louisiana 71417

I have audited the accompanying financial statements of the Thirty-Fifth Judicial District-Expense Fund as of and for the year ended December 31, 2011. These financial statements are the responsibility of the Organization's management. My responsibility is to express an opinion on these financial statements based on my audit.

I conducted my audit in accordance with U.S. generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. I believe that my audit provides a reasonable basis for my opinion.

As discussed in Note 1, the financial statements present only the financial transactions of the Expense Fund, administered by the Thirty-Fifth Judicial District Court, a component unit of the Grant Parish Police Jury and do not purport to, and do not, present fairly the financial position of the Grant Parish Police Jury, as of December 31, 2011, and the changes in fund balance for the year then ended in conformity with accounting principles generally accepted in the United States of America.

As described in Note 5 to the financial statements, the District Court has adopted the provision of Governmental Accounting Standards Board Statement 54, *Fund Balance Reporting and Governmental Fund Type Definitions*, in the fiscal year ended December 31, 2011.

In my opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Thirty-Fifth Judicial District-Expense Fund as of December 31, 2011, and the results of its operations for the year then ended in conformity with accounting principles generally accepted in the United States.

In accordance with *Government Auditing Standards*, I have also issued my report dated June 5, 2012 on my consideration of the Thirty-Fifth Judicial District-Expense Fund's internal control over financial reporting and my test of its compliance with certain provisions of laws, regulations, contracts and agreements. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of my audit.

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Paul Dauzat
Certified Public Accountant

June 5, 2012

**THIRTY-FIFTH JUDICIAL DISTRICT EXPENSE FUND
Colfax, Louisiana**

**BALANCE SHEET
December 31, 2011**

ASSETS

Cash and Cash Equivalents	\$ 123,366
Petty Cash	470
Investments	27,249
Accounts Receivable	<u>4,897</u>
Total Assets	<u>\$ 155,982</u>

LIABILITIES AND FUND BALANCE

Liabilities

Accounts Payable	<u>4,892</u>
Total Liabilities	<u>4,892</u>

Fund Balance

Unassigned	<u>151,090</u>
Total Fund Balance	<u>151,090</u>

Total Liabilities and Fund Balance	<u>\$ 155,982</u>
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See Accompanying Notes To Financial Statements

THIRTY-FIFTH JUDICIAL DISTRICT EXPENSE FUND
Colfax, Louisiana

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
For The Year Ended December 31, 2011

REVENUES

Fines and Fees	\$ 55,761
State of Louisiana	27,274
Child Support Collections	21,817
Interest Income	685
	<u> </u>
Total Revenues	<u>105,537</u>

EXPENDITURES

Current	
Telephone	6,414
Library & Subscriptions	19,949
Contract Labor	7,928
Supplies	5,399
Seminars, Meetings, Education	3,170
Professional Fees	26,317
Meals & Entertainment	1,228
Miscellaneous	537
Repairs and Maintenance	1,987
Insurance	25,032
Capital Expenditures	650
Travel	7,100
	<u> </u>
Total Expenditures	<u>105,711</u>

Excess (Deficiency) Of Revenues Over Expenditures (174)

Fund Balance-Beginning of Year 151,264

Fund Balance-End of Year \$ 151,090

See Accompanying Notes To Financial Statements

THIRTY-FIFTH JUDICIAL DISTRICT EXPENSE FUND
Colfax, Louisiana

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
Budget (GAAP Basis) and Actual
For The Year Ended December 31, 2011

	Original Budget	Final Budget	Actual	Variance Favorable (Unfavorable)
REVENUES				
Fines and Fees	\$ 120,000	\$ 120,000	\$ 104,852	\$ (15,148)
Interest	-	-	685	685
Total Revenues	<u>120,000</u>	<u>120,000</u>	<u>105,537</u>	<u>(14,463)</u>
EXPENDITURES				
Current				
Telephone	10,000	10,000	6,414	3,586
Library & Subscriptions	20,000	20,000	19,949	51
Contract Labor	5,000	5,000	7,928	(2,928)
Supplies	8,000	8,000	5,399	2,601
Repairs & Maintenance	-	-	1,987	(1,987)
Seminars, Meetings, Education	6,000	6,000	3,170	2,830
Professional Fees	24,500	24,500	26,317	(1,817)
Meals & Entertainment	-	-	1,228	(1,228)
Insurance	14,000	14,000	25,032	(11,032)
Miscellaneous	20,000	20,000	537	19,463
Capital Expenditures	10,000	10,000	650	9,350
Travel	-	-	7,100	(7,100)
Total Expenditures	<u>117,500</u>	<u>117,500</u>	<u>105,711</u>	<u>11,789</u>
Excess (Deficiency) Of Revenues Over Expenditures	2,500	2,500	(174)	(2,674)
Fund Balance-Beginning of Year	<u>151,264</u>	<u>151,264</u>	<u>151,264</u>	<u>-</u>
Fund Balance-End of Year	<u>\$ 153,764</u>	<u>\$ 153,764</u>	<u>\$ 151,090</u>	<u>\$ (2,674)</u>

See Accompanying Notes To Financial Statements

**THIRTY-FIFTH JUDICIAL DISTRICT-EXPENSE FUND
NOTES TO FINANCIAL STATEMENTS**

For The Year Ended December 31, 2011

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Organization and Reporting Entity

The Thirty-Fifth Judicial District was established under the laws of the State of Louisiana for the purpose of creating a State District Court having jurisdiction over Grant Parish, Louisiana. The District receives fees and other costs which are assessed from persons participating in the Judicial process. The Judicial Expense Fund was established to account for the receipt of these revenues. The revenues collected may be expended for any purpose to supplement the proper administration of the Court or the Office of the Judge.

The accompanying financial statements present the financial transactions of the Thirty-Fifth Judicial District Expense Fund, a fund administered by the Thirty-Fifth Judicial Court, which is a component unit of Grant Parish Police Jury. The financial statements are not intended to present financial position and results of operations for the Judge's Office, the Thirty-fifth Judicial District or the Grant Parish Police Jury.

Basis of Presentation

The accompanying financial statements of the Thirty-Fifth Judicial Expense Fund have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for established governmental accounting and financial reporting principles. The Thirty-Fifth Judicial District-Expense Fund has not adopted Governmental Accounting Standard Board Statement No. 34, Government-wide financial statements. The financial statements represent the specific fund and not the overall government. The financial statements follow the requirements established for fund financial statements.

Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

Fund Accounting

The Thirty-Fifth Judicial District-Expense Fund is organized and operated on a fund basis whereby a self-balancing set of accounts is maintained that comprises its assets, liabilities, fund equity, revenues and expenditures.

**THIRTY-FIFTH JUDICIAL DISTRICT-EXPENSE FUND
NOTES TO FINANCIAL STATEMENTS**

For The Year Ended December 31, 2011

Basis of Accounting

Basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. Basis of accounting related to the timing of the measurements made, regardless of the measurement focus applied. The Expense Fund is accounted for using the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenue is recognized when it becomes both measurable and available, and expenditures are recognized when a liability has been incurred. Available means collectible within the current period or within sixty days after year end.

Budgets

Budgets are prepared annually by the Judicial District staff and approved by the District Judge. Any necessary amendments are approved prior to the end of each year. Amended budgets are prepared and approved in the same manner as the original budget.

Capital Expenditures

The Expense Fund does not capitalize expenditures for property and equipment and therefore, does not recognize depreciation expense in the financial statements. The capital expenditures are expensed at the time of purchase.

NOTE 2 CASH AND INVESTMENTS

At December 31, 2011, cash and cash equivalents (book balance) totaled \$ 123,836. The collected bank balance of \$ 124,587 was fully insured by the Federal Deposit Insurance Corporation at December 31, 2011. Investments consisted of a certificate of deposit in the amount of \$ 27,249 and is fully insured.

NOTE 3 RECEIVABLES

Accounts receivable at year end totaled \$ 4,897. Receivables consist of amounts due from state and local governmental agencies and considered fully collectible.

NOTE 4 SUBSEQUENT EVENTS

Management has evaluated subsequent events through June 5, 2012 which is the date the financial statements were available to be issued. There were no events that required disclosure.

NOTE 5 NEW ACCOUNTING PRONOUNCEMENT

Beginning with the current fiscal year, the District has adopted the provisions of Governmental Accounting Standards Board Statement 54, *Fund Balance Reporting and Governmental Fund Type Definitions*. The main financial statement effects relating to this new accounting standard are with how components of the District's fund balances are presented on the fund balance sheet and on the presentation of special revenue funds on the statement of revenues, expenditures and changes in fund balances.

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REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS (the Yellow Book)*

Honorable Danny Willet, Louisiana State District Judge
Thirty-Fifth Judicial District Court-Expense Fund
200 Main Street, Suite 202
Colfax, Louisiana 71417

I have audited the financial statements of the Thirty-Fifth Judicial District-Expense Fund as of and for the year ended December 31, 2011, and have issued my report thereon dated June 5, 2012. I conducted my audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Internal Control Over Financial Reporting

In planning and performing my audit, I considered the Thirty-Fifth Judicial District-Expense Fund's internal control over financial reporting as a basis for designing my auditing procedures for the purpose of expressing my opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Thirty-Fifth Judicial District-Expense Fund's internal control over financial reporting. Accordingly, I do not express an opinion on the effectiveness of the Thirty-Fifth Judicial District-Expense Fund's internal control over financial reporting.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

My consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies or material weaknesses. I did not identify any deficiencies in internal control over financial reporting that I consider to be material weaknesses, as defined above.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Thirty-Fifth Judicial District-Expense Fund's financial statements are free of material misstatement, I performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit, and accordingly, I do not express such an opinion. The results of my tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

This report is intended solely for the information and use of management and others within the entity, and government entities and is not intended to be and should not be used by anyone other than these specified parties.

A handwritten signature in black ink, appearing to read "Paul Dauzat", with a long horizontal flourish extending to the right.

Paul Dauzat
Certified Public Accountant
June 5, 2012

**THIRTY-FIFTH JUDICIAL DISTRICT
EXPENSE FUND
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
For the Year Ended December 31, 2011**

I have audited the financial statements of the Thirty-Fifth Judicial District-Expense Fund as of and for the year ended December 31, 2011, and have issued my report thereon dated June 5, 2012. I conducted my audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. My audit of the financial statements as of and for the year ended December 31, 2011 resulted in an unqualified opinion.

Section I - Summary of Auditor's Reports

Report on Internal Control and Compliance Material to the Financial Statements

Internal Control

Material Weakness

☐ Yes

☒ No

Significant Deficiencies

☐ Yes

☒ No

Compliance

Non Compliance Material to Financial Statements

☐ Yes

☒ No

Section II - Financial Statement Findings

There were no Financial Statement findings or questioned costs.

**THIRTY-FIFTH JUDICIAL DISTRICT
EXPENSE FUND
SCHEDULE OF PRIOR YEAR FINDINGS
For the Year Ended December 31, 2011**

There were no prior year findings for the year ended December 31, 2010 to report on.